



2010 SUMMER INTERNSHIP APPLICATION

Application deadline: Friday, February 5, 2010

Deadline for Technical Production: Friday, March 5, 2010

CONTACT INFORMATION

Name _____

Permanent Address _____

Current Address _____

Telephone (best number to reach you) _____

Alternate phone _____

E-mail _____

Country of Citizenship (non-US citizens must be authorized to work in the US) _____

Send correspondence to _____ Permanent Address _____ Current Address

EDUCATION

College/University _____ Date of Graduation _____

Degree _____ Field of Study & GPA _____

College/ University _____ Date of Graduation _____

Degree _____ Major & GPA _____

College/ University _____ Date of Graduation _____

Degree _____ Major & GPA _____

INTERNSHIP PREFERENCE(S)

You may select two

- _____ Art Library: applicants must be enrolled in a Master's program in library science/services. Art history background preferred.
- _____ Curatorial: applicants must submit a 12-15 page **writing sample** on an art historical or related topic i.e. museum studies. Master's student in art history preferred.
- _____ Asian Art: applicants must submit a **writing sample** of no more than 15 pages. PhD or Master's student with a major in Asian art history and familiarity with Japanese or Korean language preferred.
- _____ Collections Management: Master's student in museum studies, art history, library science, or decorative arts preferred.
- _____ Education: Master's student in art history or art education preferred.
- _____ Information Technology: applicants completing a degree or enrolled in an information sciences (or related field) program preferred.
- _____ Technical Production

QUALIFICATIONS

Coursework relevant to the internship

Experience relevant to the internship

Computer Skills

Language Skills

| | | | |
|----------------|----------|-----------|-----------|
| Language _____ | ___ read | ___ write | ___ speak |
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How did you hear about the internship program? _____

Include the following with your application

1. Letter of interest

Explain your interest in The John and Mable Ringling Museum of Art internship. Describe your goals and objectives and how the internship applied for will help you attain them.

2. Résumé or CV

3. Two letters of recommendation (one must be from a current professor)

Letter may be emailed directly from the recommender's e-mail account or mailed in a sealed envelope with the recommender's signature across the flap.

4. Your most recent academic transcript (official or unofficial)

To be considered for the internship program the complete application package must be received by **Friday, February 5, 2010.**

The Technical Production deadline is March 5, 2010

Select applicants will be interviewed by phone. All applicants will be notified of their final status.

Send application material to:

Karen Patriarca
Student Services Coordinator
Ringling Museum of Art
5401 Bay Shore Road
Sarasota, FL 34243

Materials may be emailed as a pdf or MS Word attachment to karen.patriarca@ringling.org