What is the Ringling Community Gallery?

The Ringling Community Gallery is a free public exhibition space dedicated to displaying works of art produced by community-based, non-profit, or student groups in the local Sarasota/Manatee area. It is intended to make the museum more inclusive and accessible to our community. It is located on the ground floor of our Center for Asian Art. The Community Gallery is generously funded by the Community Foundation of Sarasota County.

What is the process for submitting an exhibition proposal for the Community Gallery?

Please check our website or email education@ringling.org to see when we will be accepting new proposals. All interested groups must submit a brief application that outlines their proposed exhibition and provides background information about the group. An inter-departmental group of museum staff will review the applications and make selections. Please note that we receive significantly more applications than we can accommodate, so priority will be given to those proposals that best represent the Ringling’s commitment to equity.

How long will each exhibition be on display in the Community Gallery?

The typical length per exhibition will be approximately 2 to 3 months, but the exact display schedule will be determined by working with the museum’s Education Department. Exhibitions run throughout the year and are scheduled many months in advance of the display dates. Duration of each exhibition is subject to the overall museum schedule.

What kind of work can be displayed in the Community Gallery?

Due to the setup of the Gallery, only 2-D artworks can be easily displayed in the cases. The work should not be framed. DVD or video work cannot be displayed.
What are the exhibition display dimensions?

The Community Gallery has 3 cases. Case 1 is a long horizontal case that is 50.5 inches high and 180 inches wide. Cases 2 and 3 are both 50 inches by 52 inches. (Please see photos below.)

Case 1

Cases 2 and 3
How will my work be secured?

The display cases will be locked. The Ringling is not responsible for any accidental damage or loss of works on display in the Community Gallery.

What signage do I need to submit along with my artwork?

All object label information must be submitted via email to the museum’s Education Department at least 5 weeks prior to the exhibition opening. All submitted text will be edited and formatted in accordance with the Ringling style standards. The Museum will print and install the signage in the exhibition space.

Object labels should include the following pieces of information, in this order:

- Artist name
- Artist’s place of birth, date
- Title of work, date
- Medium
- Any additional content/artist statement – limit of 100 words.

The exhibiting group should also write a general description of the exhibition that is no more than 150 words.

Do I have to install the exhibition myself?

No, but one group representative must be present during the installation to provide curatorial input. The Museum will use professional art handlers to install and de-install each exhibition. All artwork must be delivered to the museum by a mutually agreed upon date so that is available for installation by staff. Any works delivered after the agreed-upon date may not be included in the exhibition. After the exhibition is de-installed, it must be picked up within 3 business days from the museum.

Can I host a reception for my exhibition?

Yes, this is encouraged! The reception must be scheduled in conjunction with the museum’s Education Department to ensure it does not conflict with any previously-scheduled museum events. The Museum can provide a podium, sound system, tables,
and chairs. All events logistics needs must be confirmed in advance. The exhibiting group will incur any other event costs.

**How it will be publicized?**

The Ringling Museum maintains the right to use photos of the exhibitions in its print and e-newsletters, on its website, or in other marketing materials unless otherwise specified in writing from exhibiting group. Any press releases or media contacts made by exhibition must be approved in advance by The Ringling.

**Can I sell the work displayed in the gallery?**

No. The Ringling Museum is not allowed to raise funds on behalf of another organization. The work displayed in the gallery cannot be for sale.

**Contact information:**

If you have additional questions about the Community Gallery, please contact:

The Ringling Education Department
education@ringling.org