SUMMER INTERNSHIP APPLICATION 2020

Deadline: February 14, 2020

CONTACT INFORMATION

Name

Current Address

Permanent Address

Telephone (best number to reach you)

Alternate Phone

E-mail

Country of Citizenship (non-US citizens must be authorized to work in the US)

Send correspondence to ___Current Address ___Permanent Address

How did you hear about the internship program?

INTERNSHIP PREFERENCE

Note: Candidates for the Education internship must be enrolled in a graduate program at the time of application, or have received a graduate degree no earlier than December 2019. Undergraduate or Graduate students may apply for the Admissions, Archives, Conservation and Grounds internships.

Select one

_____ Admissions
_____ Archives
_____ Conservation
_____ Education
_____ Grounds
## EDUCATION (most recent first)

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## QUALIFICATIONS

Relevant Coursework Relevant

Experience Computer Skills

Language Skills
APPLICATION MATERIALS:

1. **Letter of Interest** (stating your interest in and qualifications for the internship to which you are applying)

2. **Résumé or Curriculum Vitae**

3. **Academic Transcript** (most recent, official or unofficial)

4. **Two Letters of Recommendation** (one of which must be from a current or recent professor)
   Note: Each letter must be e-mailed directly from your recommender or mailed in a sealed envelope with your recommender’s signature across the flap.

All materials must be received by 2/14/2020. Program dates are June 1 – August 7, 2020.

Applications can be mailed or e-mailed (as a .pdf) to:

Debi Schalch
The John and Mable Ringling Museum of Art
5401 Bay Shore Road
Sarasota, FL 34243
internships@ringling.org

Short-listed applicants will be interviewed by phone. All applicants will be informed of their final selection status.