SUMMER INTERNSHIP APPLICATION 2020

Deadline: February 14, 2020

CONTACT INFORMATION

Name

Current Address

Permanent Address

Telephone (best number to reach you)

Alternate Phone

E-mail

Country of Citizenship (non-US citizens must be authorized to work in the US)

Send correspondence to ___Current Address ___Permanent Address

How did you hear about the internship program?

INTERNSHIP PREFERENCE

Note: Candidates for the Education internship must be enrolled in a graduate program at the time of application, or have received a graduate degree no earlier than December 2019. Undergraduate or Graduate students may apply for the Admissions, Archives, Conservation and Grounds internships.

Select one

___ Admissions
___ Archives
___ Conservation
___ Education
___ Grounds
**EDUCATION** (most recent first)

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**QUALIFICATIONS**

Relevant Coursework Relevant

Experience Computer Skills

Language Skills
APPLICATION MATERIALS:

1. Letter of Interest (stating your interest in and qualifications for the internship to which you are applying)

2. Résumé or Curriculum Vitae

3. Academic Transcript (most recent, official or unofficial)

4. Two Letters of Recommendation (one of which must be from a current or recent professor)
   Note: Each letter must be e-mailed directly from your recommender or mailed in a sealed envelope with your recommender’s signature across the flap.

All materials must be received by 2/14/2020. Program dates are June 1 – August 7, 2020.

Applications can be mailed or e-mailed (as a .pdf) to:

Debi Schalch
The John and Mable Ringling Museum of Art
5401 Bay Shore Road
Sarasota, FL 34243
internships@ringling.org

Short-listed applicants will be interviewed by phone. All applicants will be informed of their final selection status.