

What is the Ringling Community Gallery?

The Ringling Community Gallery is a free public exhibition space dedicated to displaying works of art produced by community-based, non-profit, or student groups in the local Sarasota/Manatee area. The Community Gallery is generously funded by the Community Foundation of Sarasota County.

How long will each show be on display in the Community Gallery?

The typical length per exhibition will be approximately 1 – 2 months, but the exact display schedule will be determined by working with the Head of Educational Programs. Exhibitions run throughout the year and are scheduled many months in advance of the display dates. Duration of each exhibition is subject to the overall museum schedule.

What kind of work can be displayed in the Community Gallery?

Due to the setup of the Gallery, only 2-D artworks can be easily displayed in the cases. The work should not be framed. There may be opportunities to display small 3-D artworks as well but this must be confirmed in advance with the Head of Educational Programs. DVD or video work cannot be displayed.

What are the exhibition display dimensions?

The Community Gallery has 3 cases. Case 1 is a long horizontal case that is 50.5 inches high and 180 inches wide. Cases 2 and 3 are both 50 inches by 52 inches.

How will my work be secured?

The display cases will be locked. The Ringling is not responsible for any accidental damage or loss of works on display in the Community Gallery.

What signage do I need to submit along with my artwork?

All object label information must be submitted via email to the Head of Educational Programs at least **4 weeks** prior to the exhibition opening. All submitted text will be edited and formatted in accordance with the Ringling style standards. The Museum will print and install the signage in the exhibition space.

Object labels should include the following pieces of information, in this order:

- Artist name
- Artist's place of birth, date
- Title of work, date
- Medium

- Any additional content/artist statement – limit of 100 words.

The exhibiting group should also write a general description of the exhibition that is no more than 150 words.

Do I have to install the exhibition myself?

No, but one group representative must be present during the installation to provide curatorial input. The Museum will use professional art handlers to install and deinstall each exhibition. All artwork must be delivered to the museum by the agreed-upon date so that is available for installation by staff. Any works delivered after the agreed-upon date may not be included in the exhibition. After the exhibition is deinstalled, it must be picked up within 3 business days from the museum.

Can I host a reception for my exhibition?

Yes, this is encouraged! The reception must be scheduled in conjunction with the Head of Educational Programs to ensure it does not conflict with any previously-scheduled museum events. The Museum can provide a podium, sound system, tables, and chairs, but all events needs must be agreed upon in advance.

How it will be publicized?

The Ringling Museum maintains the right to use photos of the exhibitions in its print and e-newsletters, on its website, or in other marketing materials unless otherwise specified in writing from exhibiting group. Any press releases or media contacts made by exhibition must be approved in advance by The Ringling.

Can I sell the work displayed in the gallery?

No. The Ringling Museum is not allowed to raise funds on behalf of another organization. The work displayed in the gallery cannot be for sale.

Contact information:

If you are interested in proposing an exhibition to be displayed in the Community Gallery, please contact:

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